

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRICULTURE in the CSC website:

SKY LOVE A. SARMIENTO
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HRMO

Date: 28-Jun-23

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|------------------------|---------------------------------|-------------------|--|------------------------------|--------------------------------|--|-------------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Market Specialist III | OSEC-DAB-MKTS3-15-2014 | 18 | 46725 | Bachelor's Degree | 8 hours of relevant training | 2 years of relevant experience | Career Service (Professional) Second Level Eligibility | Not Applicable | Agribusiness and Marketing Assistance Division (AMAD) |
| 2 | Agriculturist I | OSEC-DAB-AG1-352-1998 | 11 | 27000 | Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology, and Veterinary Medicine | None required | None required | Relevant RA 1080 | Not Applicable | Regional Soils Laboratory (RSL) |

We are an equal opportunity employer. We encouraged interested individuals regardless of race, color, religion, sex, sexual orientation, pregnancy, age, civil status, disability, ethnicity or political affiliations. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 10, 2023.

1. Four (4) sets of fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with Work Experience Sheet (WES) concurred by the immediate supervisor/HRMO which can be downloaded at www.csc.gov.ph;
2. *Performance rating **in the last rating period** (if applicable);
3. *Photocopy of authenticated eligibility;

4. *Photocopy of Transcript of Records and Special Order for Masteral and Doctoral Degree, if any;
5. *Photocopy of Certificate of trainings attended; and
6. *Certificate of previous employment (if applicable).
7. *Applicants are advised to hand in or send their application through courier



NOTES:

- * Please present original copies for items 2-6 for certification/authentication purposes;
- * Submit 2 sets, securely fastened in each folder indicating the name, position applied for, plantilla # and place of assignment in the cover;
- * Indicate Table of Contents with tabbing on the documents;
- * Strictly follow the Guide in Filling-up the PDS and WES which can be downloaded at www.csc.gov.ph.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

CARLENE C. COLLADO, CPA

Regional Executive Director

Department of Agriculture RFO 10

Antonio Luna St., Cagayan de Oro City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.